

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, June 12, 2017

Administration Building of Galena Park Independent School District, the address of which is 14705 Woodforest Blvd, Houston, Texas 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, June 12, 2017 with the following members present, to-wit: President, Wilfred J. Broussard, Jr.; Vice President, Jeff Miller; Secretary, Wanda Heath Johnson; Members: Dawn Fisher, Ramon Garza, Minnie Rivera and Dr. Angi Williams, Superintendent of Schools. Geneva Boyett recorded the minutes. Joe Stephens was absent.

At 5:47 p.m., President Wilfred Broussard stated that a quorum was present, and the Board would meet in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee
 - 1. Consider approval to hire four new positions for the 2017-2018 school year.
 - 2. Consider approval of the employment of contractual personnel as presented.
 - 3. Discuss Board Officers for the 2017-2018 School Year.
- B. Section 551.071 Attorney/Client consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law
 - 1. Attorney consultation with the Board to discuss any items on the agenda.

At 5:59 p.m., Mr. Broussard announced that Executive Session was adjourned and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Broussard called for a motion to hire four new positions for the 2017-2018 school year. A motion was made by Jeff Miller and seconded by Ramon Garza. The motion passed unanimously.

Mr. Broussard called for a motion to approve of the employment of contractual personnel as presented. A motion was made by Wanda Heath Johnson and seconded by Minnie Rivera. The motion passed unanimously.

Mr. Broussard called for a motion to elect Jeff Miller for the office of President of the Galena Park ISD Board of Trustees for the 2017-2018 school year. A motion was made by Dawn Fisher and seconded by Wanda Heath Johnson. The motion passed unanimously.

Mr. Broussard called for a motion to elect Wanda Heath Johnson for the office of Vice President of the Galena Park ISD Board of Trustees for the 2017-2018 school year. A motion was made by Jeff Miller and seconded by Dawn Fisher. The motion passed unanimously.

Mr. Broussard called for a motion to elect Minnie Rivera for the office of Secretary of the Galena Park ISD Board of Trustees for the 2017-2018 school year. A motion was made by Wanda Heath Johnson and seconded by Jeff Miller. The motion passed unanimously.

REGULAR MEETING: At 6:02 p.m., Mr. Broussard called the meeting to order. Wanda Heath Johnson opened the meeting with a prayer followed by the pledges to the American and Texas flags which were led by Trustee, Jeff Miller.

OATH OF OFFICE: Pastor William D'Leon Young, New Frontier Church, administered the Oath of Office to Mr. Wilfred J. Broussard Jr., Position 5. Judge Mike Parrott, retired Justice of the Peace, administered the Oath of Office to Minnie Rivera, Position 6 and Dawn Fisher, Position 7.

RECOGNITION: Dr. Williams and Ramon Garza recognized the following:

The following 7th grade students received recognition in the Duke Talent Identification Program (TIP) which identifies groups of students who have demonstrated advanced aptitudes on a grade-level assessment. These students were invited to take the ACT college entrance exams as seventh graders. These students earned a composite score of 18 or higher, which is approximately at or above the national average of recent high school graduates on at least one part of the ACT.

Cunningham Middle School

Daria Bush
Francisco Cardenas
Carlos Fernandez
Carlos Rosas Romero
Allyn Stephens
Sequoia Williams

Galena Park Middle School

Churchill Couch
Ian Sena

North Shore Middle School

Sofia Colunga
Linda Diaz Garza
Lizbeth Gallegos
Nathaniel Garcia
Damian Gonzalez
Jose Guerra
Erika Guy
Christelyn Larkin
Christy Lejia
Jennifer Lim
Christian Macedo
Cassie Mai
Caliehs Skinner

Woodland Acres Middle School

Noelia Deleon
Ian Valero

The following students earned a score of 22 or higher on at least one area of the ACT, which is approximately equal to the 50th national percentile rank for college-bound seniors taking the same test, and will be invited to participate in the state recognition ceremony: Daria Bush, Francisco Cardenas, Carlos Fernandez, Asiah Williamson Lucas, Churchill Couch, Ian Sena, Lizbeth Gallegos, Nathaniel Garcia, Damian Gonzalez, Jose Guerra, Christy Lejia, Christian Macedo, Cassie Mai, Caliehs Skinner and Noelia Deleon.

AUDIENCE ITEMS: There were no audience items.

BOARD COMMENTS: Wanda Heath Johnson wished everyone a happy Summer. Wilfred J. Broussard recognized his pastors and family who participated and were present during the administration of his Oath of Office.

REPORTS: Mr. Broussard introduced Dr. Wanda Giacona, Assistant Superintendent for Human Resource Services, who presented the following revised Local policies in accordance with the District of Innovation Plan for a first reading:

AF(LOCAL) Innovation Districts
DBA (LOCAL) Employment Requirements and Restrictions: Credentials and Records
DK (LOCAL) Assignments and Schedules
DNA (LOCAL) Performance Appraisal: Evaluation of Teachers
EB (LOCAL) School Year
EC (LOCAL) School Day
EEB (LOCAL) Instructional Arrangements: Class Size
FO (LOCAL) Student Discipline

Dr. Giacona also presented EIC (LOCAL) Academic Achievement: Class Ranking for Board of Trustees review at first reading.

Mr. Broussard then introduced Amy Cole, Executive Director for Federal Programs and Compliance, who presented the 2016-2017 House Bill 5 Community and Student Engagement; Compliance (CSEC) Report.

NEW BUSINESS – ACTION:

Mr. Broussard asked the Board if there was a motion to endorse the nomination of Charles Cunningham, Humble ISD Board of Trustees, for TASB Board of Directors, Region 4, Position B. A motion was made by Jeff Miller and seconded by Wanda Heath Johnson to approve the endorsement as presented. The motion passed unanimously.

Mr. Broussard asked the Board if there was a motion to approve Wanda Heath Johnson as delegate and Minnie Rivera as alternate to the 2017 TASB Delegate Assembly to be held in Dallas, Texas, on October 7, 2017. A motion was made by Jeff Miller and seconded by Ramon Garza to approve the delegate and alternate as presented. The motion passed unanimously.

CONSENT AGENDAS – ACTION: So that audience member might better understand the Consent Agenda process, Mr. Broussard stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Broussard asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

1. Consider approval of the minutes for the Workshop and Regular Meeting held on May 8, 2017.
2. Consider approval of revision to district policy BED (LOCAL) Board Meetings: Public Participation at second reading.
3. Consider approval of revision to district policy DEC (LOCAL) Compensation and Benefits: Leaves and Absences at second reading.
4. Consider approval of District policy FFA (LOCAL) Student Welfare: Wellness and Health Services for emergency adoption in one meeting due to requirements of the federal regulations by June 30, 2017.
5. Consider approval of the purchase of Microsoft Enrollment for Education Solutions from SHI Government Solutions via the Texas Department of Information Resources Contract #DIR-SDD-2503, for an estimated amount of \$140,000.
6. Consider approval of the 2014-2017 Safety and Security District Audit Report.

A motion was made by Dawn Fisher and seconded by Minnie Rivera to approve the General Consent Agenda as presented. The motion passed unanimously.

Mr. Broussard asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

1. Consider approval of Geotechnical & Materials Testing services by Terracon Consultants, Inc., Alpha Testing, Inc., and/or Geotech Engineering and Testing, for all remaining 2016 Bond Projects, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
2. Consider approval of Information Technology, Security, and Public Address consulting services by True North Consulting Group, LLC, for all 2016 Bond Projects, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
3. Consider approval of the selection of architectural firms for four campuses in Phase 2 and 3 of the 2016 Bond Projects, as presented, and delegate authority to the Superintendent, or designee, to negotiate and execute contracts with the selected firms, or alternate(s) if negotiations should fail.
Selected Firms:
Cloverleaf Elementary Replacement - Texas-IBI Group, Inc.
Jacinto City Elementary Replacement - VLK Architects, Inc.
Pyburn Elementary Replacement - Texas-IBI Group, Inc.
Galena Park High School Additions/Renovations – PBK Architects, Inc.
4. Consider approval of the award of CSP 17-207 for Woodland Acres Elementary - Replacement (Project 110-2016) to Gamma Construction Company, for an estimated amount of \$17,262,200, including contingency allowance, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected firm.
5. Consider approval of the expansion of Rice & Gardner Consultants, Inc., contract for Program Management Services of Phase 2 and 3 of the 2016 Bond Projects, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
6. Consider approval of the Roof Replacement at Becker Early Childhood Center (lifecycle project 999-LC-2016), and authorize final payment to Sea-Breeze Roofing, Inc., with a final construction cost not to exceed \$150,000.
7. Consider delegation of authority to Superintendent, or her designee, to accept work for the Normandy Crossing Elementary Roof Replacement 2016 Bond Project (114-2016) by Sea-Breeze Roofing, Inc., and authorize final payment with a construction cost not to exceed \$744,000.

A motion was made by Wanda Johnson and seconded by Jeff Miller to approve the Construction Consent Agenda as presented. The motion passed unanimously.

Mr. Broussard asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

1. Consider approval of the contract for HTEDance for North Shore Senior High Drill Team and Galena Park High School Drill Team trip on March 9-13, 2018. The estimated total cost for the trip is \$75,000.
2. Consider approval of the proposed Budget Amendments for the month of May 2017.
3. Consider approval of the sale and execution of the resale deed for \$12,188 to purchase Tract 1: Lot 10, Block 55, Clinton Addition.
4. Consider approval of the sale and execution of the resale deed for \$2,401.96 to purchase Tract 3: Lots 19 and 20, Block 57, Fidelity Addition; Tract 4: Lots 19 and 20, Block 54, Fidelity Addition; Tract 6: Lots 1 and 2, Block 58, Fidelity Addition.
5. Consider approval of the correction resale deed replacing the deed filed under Harris County Clerk's File No. RP-2017-28517 and corrects the account number as 014-126-070-0021.
6. Consider approval of the tax refund request for overpayment of taxes as listed below:
City of Galena Park - \$1,167.92
7. Consider approval to renew the Annual Software Support and Maintenance Agreement for the period of September 1, 2017 through August 31, 2018, from Prologic via the Cooperative Region 19 Contract #14-6994 in the amount of \$223,123.
8. Consider approval for the renewal of CSP 15-013 Covered Walkways—Fabrication and Installation for the period of June 13, 2017 through May 31, 2018, from The Deck & Canopy Company, LLC at an estimated annual amount of \$350,000.
9. Consider approval for the renewal of RFP 15-019 Books, Publications and Audio Visual Materials for the period of July 1, 2017 through June 30, 2018, from the approved vendors listed on the award summary at an estimated annual amount of \$500,000.

ABDO

Advanced Educational Products, Inc.

Barnes & Noble Booksellers, Inc.

Bound to Stay Bound Books, Inc.

Capstone

Cengage Learning, Inc.

Cherrylake Publishing & Sleeping

Bear Press

Children's Plus, Inc.

Crabtree Publishing Company

Davidson Titles, Inc.

Dynastudy, Inc.

Escue & Associates

ETA Cuisenaire

Follett School Solutions, Inc.

Garrett Book Company

Gumdrop Books

HTCOMP.Net, Inc.

Junior Library Guild

Kamico Instructional Media, Inc.

Lakeshore Learning Materials

Lerner Publishing Group

Mackin Educational Resources

Mason Crest Publishers

Mentoring Minds, LP

Norwood House Press

Okapi Educational Publishing, Inc.

Perma-Bound Books

QEP Professional Books

Rainbow Book Company

Scholastic Library Publishing, Inc.

Textbook Warehouse

The Booksource, Inc.

10. Consider approval for the renewal of CSP 15-011 Flooring Materials for the period of June 13, 2017 through May 31, 2018, from AECO Interior Contractors at an estimated annual amount of \$350,000.

11. Consider approval of the Compensation Plan for the 2017-2018 school year.
12. Consider approval of the purchase of nine new Convection Ovens for the kitchens at Jacinto City Elementary, Woodland Acres Middle, Havard Elementary, North Shore Senior High 9th Grade, and Galena Park High, and three new Convection Steamers for the kitchens at Normandy Crossing Elementary, Galena Park Middle, and North Shore Senior High 9th Grade from ISI Commercial Refrigeration, LLC., via Choice Partners Contract #15/034TJ-05, for an estimated amount of \$181,064.88.
13. Consider approval of the purchase of five 78-passenger school buses and five special needs buses for student transportation from Thomas Bus Gulf Coast in the amount of \$761,348 via Buyboard Contract #459-14, and seven support vehicles from Caldwell Country Chevrolet in the amount of \$187,428 via Buyboard Contract #521-16, for an estimated total of \$948,776.
14. Consider approval of the 2017-2018 Early Head Start Federal Grant Refunding Budget Application submission, which includes 1% COLA, Training and Technical Assistance Plan, Board Approval Letter and United States Department of Health and Human Services Certifications and Assurance.
15. Consider approval of the award of RFP 17-014 for Builders Risk Insurance with Devlin & Medrano Insurance Agency, LLC for an estimated amount of \$265,371 for the following District projects:
 - Galena Park Elementary – Replacement
 - Woodland Acres Elementary – Replacement
 - Cloverleaf Elementary – Replacement
 - North Shore Elementary – Replacement
 - Pyburn Elementary – Replacement
 - Jacinto City Elementary – Replacement
 - Galena Park High School – Renovation/Addition
 - North Shore Senior High 10th Grade Center – Addition
 - Summer 2017 Package A/B – Miscellaneous and Structural
 - Summer 2017 Package C – Roof Replacement

A motion was made by Jeff Miller and seconded by Dawn Fisher to approve the Financial Consent Agenda as presented. The motion passed with five for and one abstention.

INFORMATION: The following documents were presented for information:

A. Sonya George, Deputy Superintendent for Operational Support/Chief Financial Officer presented:

1. Comparative Tax Collection Report for the period of September 1 through April 30 for fiscal years 2015-2016 and 2016-2017
2. Certification of Tax Collection Rate
3. Donation Report for May 2017

B. Kenneth Wallace, Deputy Superintendent for Educational Support and School Administration presented:


1. Early Head Start Update and Fund 205 Expenditure Report Summary
2. Early Head Start 2016-2017 Self-Assessment and Corrective Plan

There being no other business before the Board at this time, the meeting was adjourned at 6:32 p.m.



Jeff Miller, President

ATTEST:



Minnie Rivera, Secretary